



SPKA Committee Meeting Minutes

31st August 2003

Venue: Java Junction, St Andrews

Meeting Opened At: 10.10am

Members Present: Rachel Fowden, Dan Fowden, Keith Haynes, Roger Blake, Paul Smith, Bill Carle, Mark Ward, Stuart Potter

Apologies From: Tom Arlott

Matters Arising

The minutes of the previous meeting were reviewed and accepted as a true and accurate record.

Associate members: Paul Smith advised that he had been asked by Kinghorn Kite Club what information the SPKA would need for them to become Associate members. Initial discussion was had about what benefits the Kinghorn Kite Club wanted from being associated to the SPKA, this is not clear at present. Paul to clarify. After discussion it was decided that the SPKA should set a membership price for Associate members (Suggested £20 per 10 club members and Insurance supplied at cost - £14). We would like to see a copy of their rules/constitution in order to make sure that their aims were in line with the SPKA's, if they do not have these in place the SPKA is willing to help them out with that information.

Action: Paul to contact Robbie Wallace

Constitution: Constitution was adopted and signed 31st August. Now needs placing on website.

Action: Paul to add to website

Committee Meetings: As the Irvine meet didn't happen nor a proposed meet in Edinburgh it was decided that there would be further discussion of alternative locations at the next meeting. It was suggested that the association would benefit from planning the year in advance at the AGM so everyone is aware of the dates at the start of the year.

Action: Deferred for discussion at the AGM

Risk Assessments: Rachel Fowden advised the group that Mike Shaw of the PKSF has advised that they are to be moving the administration of the insurance policy back to insurance broker (Perkins Slade) .In order for this to happen the PKSF are looking for the following information by the 15/9/03 (this is not the absolute cut-off date). Code of Conduct: to be Lifted from member pack (Paul Smith to action)

Risk Assessments: This needs clarification, do we provide a generic RA to cover all beaches and all activities or do we need to provide a specific RA for each beach or location used at club meets. Initially we will cover St Andrews, Stevenston and Balmedie. These to be done by Tom, Mark and Dan and sent to Paul for collation.

Action: Mark, Tom, Dan then Paul

Association Rule: These are in the constitution.

First Aid Policy: Needs clarifying. Does every location need a qualified first aider or should be providing emergency phone numbers.

Safety Guidelines: Again the content of this requires clarification

Action: Rachel to write to Mike Shaw for more information

Council Liaison: Rachel Fowden brought this item for discussion as members were approaching their own respective councils in order to proactively liaise with them. Discussion was needed as to whether the group thought that this was the best way to proceed. After discussion it was decided that the group were happy with this. And it was suggested that the SPKA member in-situ to a beach act as liaison contact for council. Grant Golding had sent a proposed RA to the local council at St Andrews, although this had already been done by Dan and the West Sands Liaison Committee group in October 2002. Action suggested in order to standardise the protocol was that the website could be updated with contact names for council questions. Rachel will draft out a letter to send to the councils making suggestions for liaison people as well as sending a pack to each proposed liaison person (Tom, Mark, Bill) giving them details of the work in St Andrews as a Case Study which is allegedly the first council in the UK to take this step so that members can show other councils what is happening. St. Andrews Kite zone (also the dog walking zone) is not far from coming into operation. Leaflets regarding this will be distributed at the car park entrance.

Action: Rachel to draft letter

Bill Carle has been speaking with local council regarding use of Lanark racecourse. Council has offered lease of an area of ground on the course that would be separate from other activities taking place. Constitutionally the SPKA could sign a lease if required in the future.

Action: On Hold

AOCB:

KCOS: Grant Golding (not present) has suggested that it would be good to get the KCOS under the SPKA 'banner', Stuart Potter advised that the KCOS are unhappy at the present time re kite flying at St Andrews. Discussion centred around the KCOS 's statements that they do not wish to be a part of power kiting and see it as irresponsible and dangerous (as on their website) and the wish to support kite flying in general as they have been using grassed area at West Sands for 10 years. They meet there every 1 in 6 weeks. Rachel advised Stuart to make the KCOS aware and others of the channels of communication within the SPKA and that any correspondence with them would be welcomed as indeed they could come to the meetings. The SPKA however recognises the desire to liaise with them to sort out any issues. Discussion followed re the use of buggys etc on the grassed area, Rachel pointed everyone to the proposal done in October last year – when the Council had not seen fit to take up the issue of the grassy area. Rachel to draft a letter to the council, reiterating the clubs wish; regarding the use of the grassed area at West Sands, (suggested that it is not used for buggying/boarding etc. during car park barrier operating times). This would assist the KCOS.

Action: Rachel to write letter

Date of next Meeting:

AGM on 27/9/03. This will be an evening meeting in the St Andrews vicinity. Location TBA.

Followed by kiting on the Sunday.

Action: Mark

Meeting closed at 11.31am.